

# **2017 BENEFIT INSURANCE ENROLLMENT**

## **WHO'S ELIGIBLE??**

**All certified and full-time classified employees working 30+ hours per week.**

## **WHEN IS ENROLLMENT??**

**OCTOBER 24<sup>TH</sup> – NOVEMBER 11<sup>TH</sup>**

**FINAL ELECTIONS MUST BE MADE BY MIDNIGHT ON NOV.11<sup>TH</sup>.**

**THE BENEFITS YOU ELECT DURING ANNUAL ENROLLMENT WILL BE EFFECTIVE FROM JANUARY 1, 2017 – DECEMBER 31, 2017.**

## **HOW DO I ENROLL??**

**To enroll simply access the Employee Enrollment site at [www.cbizesc.com/kckps](http://www.cbizesc.com/kckps). You will log in using your District Employee ID number (without the E0 at the beginning, ex: E012345 would be entered as 12345). Your PIN is your date of birth – mmddyyyy.**

**Enrollment assistance will be available by appointment only Nov.7<sup>th</sup> – Nov.11<sup>th</sup>. To make your appointment, call the Benefits Office at 913-279-2274/2200.**