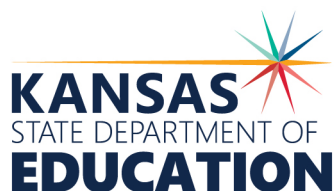




Kansas Horizon Award Program

2022 NOMINATION FORM



Kansas leads the world in the success of each student.

August 24, 2021

KANSAS HORIZON AWARD PROGRAM 2022 NOMINATION PACKAGE

General Qualifications

The Horizon Award nomination is available to any novice teacher meeting all other requirements on any license type with the exceptions of emergency substitute and standard substitute licenses, which do not qualify. Teachers who are completing an alternative route and teaching under a pre-standard license (still in the process of completing the professional education or preservice program) are eligible to be nominated. Applications should be postmarked by October 8 of **their second year of teaching**, and recognition will occur in February of their second year.

Eligibility Criteria

- Nominee will have successfully completed his or her first year of teaching in a pre-kindergarten through grade 12 Kansas school accredited by the Kansas State Board of Education.
- Nominee will be a full-time classroom teacher.
- Nominee will be responsible for the assessment of students, assignment of grades, preparation of lesson plans, parent-teacher conferences, discipline, attendance, and other daily educational tasks.
- Nominee will have performed in a way that distinguishes him or her from other novice teachers.
- Nominee will be selected by the school district superintendent and building principal.

Instructions for Completing the Kansas Horizon Award Program Nomination Form

- The nominee must meet the general qualifications for the Kansas Horizon Award Program as outlined in this nomination package.
- All information requested in the nomination form must be provided.
- Signatures of the nominee, the nominee's principal, and the nominee's district superintendent (chief school administrator) **MUST** be provided.
- Responses must be:
 - **Limited to the number of pages requested in each section.**
 - Type size must be **no smaller than 12 point.**
 - **Margins must be at least one inch** at the top, bottom, and sides.
 - In order to provide all nominees with an equal opportunity, **only the number of pages requested will be accepted.** The regional selection committee will not consider any additional pages and/or materials submitted.
- Section I (pages 1-2) must be submitted on the form provided.
- Section II, **the essay topic** (i.e., Instructional Skills, Interaction with Students, etc.) **must appear at the top of each page.**
- Section III, include **three letters of support** from among any of the following: professors, cooperating teachers, administrators, colleagues, parents or students.

KANSAS HORIZON AWARD PROGRAM

2022 Kansas Horizon Award Nomination Form

SECTION I: GENERAL INFORMATION

Nominee name: [Click or tap here to enter text.](#)

Home address: [Click or tap here to enter text.](#)

City: [Click or tap here to enter text.](#) State: [Click or tap here to enter text.](#)

Zip code: [Click or tap here to enter text.](#)

USD #: 000. USD name: [Click or tap here to enter text.](#)

School email address: [Click or tap here to enter text.](#)

Home email address: [Click or tap here to enter text.](#)

School Profile (check one):

Urban

Suburban

Rural

Number of Students in Nominee's:

District :[Click or tap here to enter text.](#)

Building: [Click or tap here to enter text.](#)

Major Subject Area (if any): [Click or tap here to enter text.](#)

Grade Level: [Click or tap here to enter text.](#)

I hereby give my permission that any or all of the attached materials may be shared with persons interested in promoting the Kansas Horizon Award Program. I meet the general qualifications for the award program as outlined in the nomination package.

Signature of nominee

Date: [Click or tap to enter a date.](#)

School/Building Principal

Name: [Click or tap here to enter text.](#) Title: [Click or tap here to enter text.](#)

School name: [Click or tap here to enter text.](#)

School address: [Click or tap here to enter text.](#)

City: [Click or tap here to enter text.](#) State: [Click or tap here to enter text.](#)

Zip code: [Click or tap here to enter text.](#)

Telephone: [Click or tap here to enter text.](#) Email: [Click or tap here to enter text.](#)

I acknowledge that the nominee meets the general qualifications for the Kansas Horizon Award as outlined in the nomination package and submits this nomination with my approval.

_____ Date: [Click or tap to enter a date.](#)
Signature of principal

School District Superintendent

Name: [Click or tap here to enter text.](#) Title: [Click or tap here to enter text.](#)

School district name and #: [Click or tap here to enter text.](#)

District address: [Click or tap here to enter text.](#)

City: [Click or tap here to enter text.](#) State: [Click or tap here to enter text.](#)

Zip code: [Click or tap here to enter text.](#)

Telephone: [Click or tap here to enter text.](#) Email: [Click or tap here to enter text.](#)

I acknowledge that the nominee meets the general qualifications for the Kansas Horizon Award as outlined in the nomination package and submits this nomination with my approval.

_____ Date: [Click or tap to enter a date.](#)
Signature of superintendent

SECTION II: ESSAY QUESTIONS

Essay topic (i.e., Instructional Skills, Interaction with Students, etc.) not the question, **must appear at the top of each page.**

Instructional Skills

Nominee's Performance in First Year of Teaching

The response to this question must be completed by the nominee. It must be no more than one typed page, double spaced and using no smaller than 12 pt. type. The essay topic **must** appear at the top of the page.

Question - What instructional strategies are you using in your classroom?

Please be specific. Describe how you use these strategies by giving examples and stating results that were achieved. Be sure the information provided is relevant to this section.

Interaction with Students

Nominee's Performance in First Year of Teaching

The response to this question may be completed by a school system administrator, professional colleague, parent or student. It must be no more than one typed page, double spaced and using no smaller than 12 pt. type. The essay topic must appear at the top of the page. Please sign and give your title at the bottom of the page.

Question - As compared with other 1st year teachers you have known, please describe how this teacher motivates and inspires students.

Please be specific. Describe how the teacher met these standards by giving examples and stating results, where appropriate, that were achieved. Be sure the information provided is relevant to this section.

Effective Communication

Nominee's Performance in First Year of Teaching

The response to this question may be completed by a school system administrator, professional colleague, parent or student. It must be no more than one typed page, double spaced and using no smaller than 12 pt. type. The essay topic **must** appear at the top of the page. **Please sign and give your title at the bottom of the page.**

Question - As compared with other 1st year teachers you have known, please describe how this teacher effectively communicates with parents.

Please be specific. Describe how the teacher met these standards by giving examples and stating results, where appropriate, that were achieved. Be sure the information provided is relevant to this section.

Building Administrator Recommendation

Nominee's Performance in First Year of Teaching

This page must be completed by a school system administrator. It must be no more than one typed page, double spaced and using no smaller than 12 pt. type. The essay topic must appear at the top of the page. Please sign and give your title at the bottom of the page.

Question - What is it that distinguishes your teacher as most outstanding?

Please be specific. Describe how the teacher met these standards by giving examples and stating results, where appropriate, that were achieved. Be sure the information provided is relevant to this section.

Nominee's Original Essay

Nominee's Performance in First Year of Teaching

This page must be completed by the nominee and it must be no more than one typed page, double spaced and using no smaller than 12 pt. type. The essay topic must appear at the top of the page.

Question - After successfully completing your first year of teaching, what advice would you give a beginning teacher?

KANSAS HORIZON AWARD PROGRAM 2022 NOMINATION FORM

SECTION III: LETTERS OF SUPPORT

Include **three** letters of support from among the following:

- Professors
- Cooperating teachers
- Administrators
- Colleagues
- Parents
- Students.

The letters should be no more than one typed page, single spaced using no smaller than 12 pt type.

Letters should be addressed to:

Randy Watson
Commissioner of Education
Kansas State Department of Education

Should you have questions regarding the nomination process or this form, please contact:

Tamla Miller
Public Service Administrator
Communications and Recognition Programs
(785) 296-4950
tmiller@ksde.org



Kansas State Department of Education
900 S.W. Jackson Street, Suite 102
Topeka, Kansas 66612-1212

(785) 296-3201

www.ksde.org

The Kansas State Board of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to any group officially affiliated with the Boy Scouts of America and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.