

## HR Power Hour 02.25.2021

**HR Leave** - Is planning to have an update by close of business tomorrow 02.25.21 regarding our reentry/accommodation process

**Classified Staff** – Bright Arrow Update; all teachers get access to bright arrow. If you are not a teacher, you have to request they have access to Penny Ashley for your staff member to be added. Please make sure that

**Recruiting** – Please share potential vacancies with the recruitment team. Completed 3<sup>rd</sup> session of acclimation process. Will be getting candidates prepared for interviews with principals.

**Professional Development** – Student Teacher Update. If Student Teachers want to get the Vaccine they can. They can email [health.services@kckps.org](mailto:health.services@kckps.org). Student Teachers have the option to continue to teach virtually. If they choose to come back in person, they would have to follow the safety protocols in place.

**Certified Staff** - Almost finished with licensing personnel report. Certified transfer window will open March 1<sup>st</sup>. IIO's will distribute information about the window next week. Teachers will receive a post card in the mail letting them know. Teachers will apply through TalentEd. The window is March 1<sup>st</sup> – April 2<sup>nd</sup>. Transfers must have 3yrs of service and a license they intend to transfer in. With the exception of SPED. Next week in your admin desk, Admin will have the ability to submit names for non-renewal

**Sub Staffing** – Have filled the majority of classroom monitors and ACT Proctors

**Board Policies Reviews** – Frontline March Policies Reviews. Activities will be assigned to staff members by HR. The trainings will be under your learning plan – under approved and/or in progress. There are four policy reviews that will be completed in March. The following are the trainings that will be offered through policies: GAQ, GACS, GAP, GACB, GBQB. Information regarding this will go out through the Principals Office Entry.

**Investigations** – New progressive coaching action form. This form will replace the letters that would go out. The form is going through the process of being approved. The form would be available on the principals drive and admin guide. The form is tentatively going live on March 8<sup>th</sup>.

**Employee Appreciation Week** – Wednesday, March 3<sup>rd</sup> Music Teacher & Friday, March 5<sup>th</sup> Social Worker Appreciation. There will be a drive thru lunch pickups at Central Office.

The week of March 22<sup>nd</sup> will be appreciation week. There will be communication that goes out regarding the different themes. The plans are still being finalized.

Continue to encourage staff members to submit entries for employee of the month.

**Reminder that we have a podcast and a YouTube Page.** Last month on the podcast we discussed trauma and the EAP program. If you have any suggestions for topics, please reach out to HR.