



# District Property Turn-In Day for Certified Employees

**Central Office**

**Room 273**

**5/24/19**

**11:00 a.m. - 5:00 p.m.**

**We invite you to stop by on this day to turn in all District property as you complete your separation from employment with us.**

Our team will be available to assist you with any questions or concerns about your separation in order to support you on a smooth transition to your next endeavor. We will be available to collect all District provided technology, keys, id badges, key fobs, instructional materials, etc.

## **Contact**

**Ariel Kittling, Human Resources Advisor (Certified)  
at 913-279-2384 with questions.**